

Required State and National PTA Dues Payment Form

Please make several copies of this form to use for dues payments throughout the year.

Dues payment dates: August 15 “Back to School” Dues; September 15 “Early Bird” Dues; October 15 “Required” Dues; and monthly thereafter.

This dues payment is for _____ (month).

At least one dues payment must be made by October 15 to be a unit in good standing.

You must be a unit in good standing to be eligible to participate in any PTA program (insurance, scholarships, Reflections, awards, etc.).

Complete this Form and Attach a Numbered List of the Names of Members Covered by this payment.

All PTAs and PTSAs to be a unit in good standing MUST:

- Send at least one national and state dues payment (\$2.75 per member) to the Kentucky PTA office no later than October 15th;
- Send district dues to district treasurer or Kentucky PTA office as required;
- Send the PTA audit report form to the Kentucky PTA office by Oct. 15th; and
- Send bylaws for approval by Kentucky PTA every 5 years.

**Mail Completed Form and Check to: Kentucky PTA,
P. O. Box 654, Frankfort, KY 40602-0654**

**Make check payable to “Kentucky PTA”
Your check must include both state and national dues**

State dues are \$1.00 per member
+ National Dues are \$1.75 per member

TOTAL dues are \$2.75 per member

You may also use this form for Founders Day, Scholarships and Quarters for Headquarters Donations.

Date _____	_____ Members @ \$2.75 \$ _____
Grades _____ to _____	Founders Day Gift _____
County _____	Scholarship Donations _____
PTA District _____	Quarters for Headquarters _____
	TOTAL \$ _____

Name of PTA/PTSA _____

Name of President _____

Address _____

Telephone Day (____) _____ Street/P. O. Box _____ City _____ State _____ Zip _____
Evening/Cell (____) _____
E-mail _____

Name of Treasurer _____

Address _____

Telephone Day (____) _____ Street/P. O. Box _____ City _____ State _____ Zip _____
Evening/Cell (____) _____
E-mail _____

Note #1: It is the treasurer’s responsibility to send state and national membership dues to the Kentucky PTA office by the monthly dues dates with a numbered list of members attached to this form.

Note #2: The membership chair must provide the treasurer with the list of names of members.

Note #3: Membership cards are distributed at the beginning of the school year, based on a PTAs/PTSAs number of members the previous year. To receive more membership cards, a PTA/PTSA must submit dues payment and may request extra membership cards from Kentucky PTA 502-226-6607.

At the end of the membership year, all unused membership cards must be returned to Kentucky PTA.

Note #4: State and national dues must be paid in a timely manner, that is by the next monthly due date after receipt.