Required

2008-2009 Financial Review Form (formerly Audit Report Form)

Deadline: August 15, 2009

ALL PTAs/PTSAs MUST FILE WITH THE IRS - E-MAIL IRS Form 990 N by 11/15/2009 if your income was less than $25,000

or complete 990EZ or 990, with schedule A - DUE to the IRS by 11/15/2009 if your income is over $25,000

Mail this Review to Kentucky PTA, P. O. Box 654, Frankfort, KY 40602-0654

Kentucky PTA and local unit bylaws require all PTAs/PTSAs to file a Financial Review report with Kentucky PTA by August 15 each year, to remain a "unit in good standing."

Financial Review Report Form for the Local PTA/PTSA

Name of PTA/PTSA _____ PTA District ___ County _____

This financial review is for the 2008-2009 fiscal PTA/PTSA year.

(For most PTAs/PTSAs this will be July 1, 2008 through June 30, 2009. Check your bylaws if unsure.)

1. Beginning Balance (as of last date covered by last audit) $_____
2. Receipts (total receipts from the beginning to the end of the period covered by this financial review) _____
3. Total Cash (add number 1 and number 2) _____
4. Disbursements (total disbursements from the beginning to the end of the period covered by this financial review) _____
5. Ending Balance (subtract number 4 from number 3) _____
6. Bank Statement Balance (for last month covered by this financial review) _____
7. Checks Outstanding _____ _____ _____

_____ _____ _____ _____

_____ _____ _____ _____

_____ _____ _____ _____

_____ _____ _____ _____

_____ _____ _____ _____

Total Checks Outstanding $ _____

8. Bank Account Balance (Subtract number 7 from number 6) $ _____

Date of financial review: _____

We have examined the books of _____PTA/PTSA **for the financial year 2008-2009** and find them to be: (Please choose one)

___Correct ____ Substantially Correct ___Incomplete ___Incorrect

Substantially correct with the following adjustments: _____

_____

_____.

Comments: _____

Signatures: Financial Review Committee Chair (or professional auditor) _____

2. (member) _____ 3. (member)_____

This report should be presented to the PTA/PTSA at its first general meeting after the completion of the financial review.

Remember to mail this report to Kentucky PTA and keep copies for your records.