

# I Am JCPS!

## Star Performer Award for Excellence in Customer Service

### Nomination Form

# Recognizing Outstanding JCPS Employees!

Our customer service goal at Jefferson County Public Schools (JCPS) is for you to feel welcome and at home when you walk through our doors. When you, as a parent, visitor, or school partner, work with a JCPS employee, you can expect the very best.

On a recent visit to one of our schools or offices, did you have an exceptional customer service experience with a JCPS staff member that you'd like to share? Please tell us about your experience and why the employee deserves this recognition.

Date of Visit: \_\_\_\_\_ Employee Name: \_\_\_\_\_

Work Location: \_\_\_\_\_ Position Held: \_\_\_\_\_

Why did you visit this JCPS location?

\_\_\_\_\_  
\_\_\_\_\_

Describe your experience and how the employee exceeded your expectations:

\_\_\_\_\_  
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\_\_\_\_\_

I am a: Parent/Guardian  
Family Member  
Community Visitor

Name: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

**Return completed form to:**

JCPS Star Performer Awards  
c/o Public Information Office  
P.O. Box 34020  
Louisville, KY 40232-4020

Fax: (502) 485-3629

E-Mail: [lauren.roberts@jefferson.kyschools.us](mailto:lauren.roberts@jefferson.kyschools.us)

*Thank you for choosing JCPS and for giving us the opportunity to serve you.*

