

JOB TITLE  
SPEECH AND DEBATE SPONSOR

DIVISION  
DISTRICTWIDE INSTRUCTIONAL  
PROGRAMS

REPORTS TO  
PRINCIPAL

SALARY SCHEDULE & GRADE  
EXTRA SERVICE PAY SCHEDULE

LENGTH OF WORK YEAR

DATE  
JUNE 27, 2011

SCOPE OF RESPONSIBILITIES

Supervises the speech activities of a school, stimulating interest and participation in the communication arts; provides as many opportunities as possible for students to become involved in speech activities, whether they be forensic tournaments, regional or state festivals, speech contests, assembly programs, or classroom activities. The sponsor should also be a resource person who can give advice and assistance to students, faculty, and administration upon request.

PERFORMANCE RESPONSIBILITIES

1. Trains students for participation in speech and debate events.
2. Teaches the basic forms of speech and debate.
3. Teaches research methods to speakers and debaters.
4. Judges in contests and tournaments and attends required training to qualify as an official.
5. Suggests and/or approves material for interpretive events.
6. Arranges for student participation in worthwhile programs and contests sponsored by civic organizations.
7. Encourages an active interest on the part of students in public address or related activities in the community.
8. Assists students who must make special oral presentations.
9. Takes a team to tournaments and information sessions as provided by the JCPS league.
10. Duties may include performance of health services, for which training will be provided.
11. Performs other duties as assigned by the principal.

PHYSICAL DEMANDS

The work is performed while standing or walking. It requires the ability to communicate effectively using speech, vision and hearing. The work requires the use of hands for simple grasping and fine manipulations. The work at times requires bending, squatting, crawling, climbing, reaching, with the ability to lift, carry, push or pull light weights.

MINIMUM QUALIFICATIONS

1. 64 hours of college credit
2. Proficiency in oral communications

DESIRABLE QUALIFICATIONS

1. Experience in debate and/or individual events
2. A lively interest in current events
3. Knowledge of research techniques
4. Skills of objective, fair, and gentle criticism and evaluation of student speakers