

JOB TITLE
PROBLEM SOLVING COACH

DIVISION
DISTRICTWIDE INSTRUCTIONAL
PROGRAMS

REPORTS TO
PRINCIPAL

SALARY SCHEDULE & GRADE
EXTRA SERVICE PAY SCHEDULE

LENGTH OF WORK YEAR

DATE
JUNE 27, 2011

SCOPE OF RESPONSIBILITIES

Serves as coach of problem solving team of a school, stimulating interest and participation on academic teams; provides as many opportunities as possible for students to become involved in problem solving competition, whether that be intramural, league, district, regional, state, or national competition. Works with academic coordinator to integrate problem solving competition into total academic competition program.

PERFORMANCE RESPONSIBILITIES

1. Coaches students for participation in problem solving competition.
2. Teaches students problem solving methods and competition techniques.
3. Holds regular practices with team members.
4. Judges in contests and tournaments and attends required training.
5. Accompanies team to competitions.
6. Suggests and/or approves material for competitions.
7. Arranges for students to participate in worthwhile programs and contests.
8. Duties may include performance of health services, for which training will be provided.
9. Performs other duties as assigned by the Principal.

PHYSICAL DEMANDS

The work is performed while standing or walking. It requires the ability to communicate effectively using speech, vision and hearing. The work requires the use of hands for simple grasping and fine manipulations. The work at times requires bending, squatting, crawling, climbing, reaching, with the ability to lift, carry, push or pull light weights.

MINIMUM QUALIFICATIONS

1. 64 hours of college credit

DESIRABLE QUALIFICATIONS

1. Ability to motivate student participation
2. Ability to work with teachers of different disciplines when necessary

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